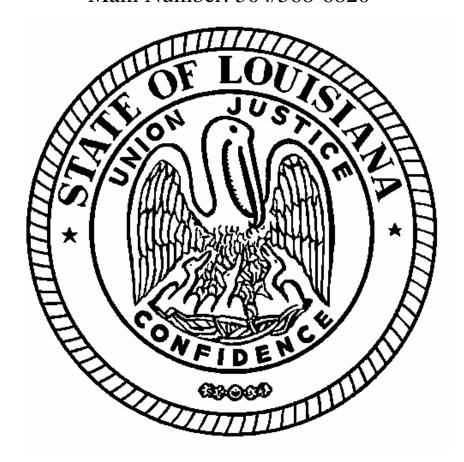
LOUISIANA STATE BOARD OF MEDICAL EXAMINERS

Renewals: 504/568-6820 (Auto Attendant) + 1 Main Number: 504/568-6820



Occupational Therapists, Occupational Therapy
Assistants, Athletic Trainers, Respiratory Therapists,
Clinical Exercise Physiologists, Midwives,
Midwife Apprentices
Application/Renewal Packet

(Rev. 011105)

Visit the LSBME Website at

www.lsbme.louisiana.gov

Louisiana State Board of Medical Examiners-New Orleans, Louisiana Application Processing Address:

LSBME, P.O. Box 54403, New Orleans, LA 70154-4403

Physical Address: LSBME, 630 Camp Street, New Orleans, LA 70130

General Correspondence Mailing Address: LSBME, P.O. Box 30250, New Orleans, LA 70190-0250

Quick and Easy Access to the LSBME

LSBME WEBSITE

www.lsbme.louisiana.gov

Download Standard Application Forms,

Instructions and Publications

- Frequently Asked Questions
- Send Comments or Request Assistance
- Auto response to request status of license, permit, certification and/or registration.
- Verify license, permit, certification and/or registration: lsbmever@lsbme.louisiana.gov
- Remit Fees



MAIL/WALK-IN DELIVERY

LSBME P.O. Box 54403 New Orleans, LA 70154-4403

Delays in processing may occur with deliveries by private courier and/or where applications are sent to any other addresses. The LSBME will also provide a written receipt to those applicants who hand deliver an application.



PHONE/E-MAIL

Renewals:

504/568-6820 (Auto Attendant) + 1:

- Betty Holmes, Supervisorbholmes@lsbme.louisiana.gov
- Camela Stimage, Analyst cstimage@lsbme.louisiana.gov
- Suntanion Hull, Analyst shull@lsbme.louisiana.gov
- Cindy Barnes, Analystcbarnes@lsbme.louisiana.gov

Continuing Education:

504/568-6820 (Auto Attendant) + 2:

- Peter Zengel, CEU Analyst pzengel@lsbme.louisiana.gov
- Tom Wallis, CME Analysttwallis@lsbme.louisiana.gov

Employees make every effort to respond to email correspondence on the workday the email is received.



OFFICE HOURS

8:30 a.m.— 4:30 p.m. CST, Monday through Friday.

Best Availability: 8:30a.m. - 3:00p.m. CST

Applicants should refer to the LSBME website for information regarding availability of staff, methods of contacting staff, public holidays and special closings of the office.



BOARD CONTACTS

Main Phone (504) 568-6820
 Renewals Ext 490
 Investigations & Enforcement Ext 264
 Licensure Ext 290
 Executive Ext 242



PROCESSING TIME

Do not wait to submit your renewal application. Particular attention should be given to license, permit, certification and/or registration with a due date of October through January. At those times, the LSBME experiences high volume workloads and delays are expected. Allow 30 days for processing. The LSBME verification service at www.lsbme.louisiana.gov is the quickest way to determine the status of your renewal. Applicants may refer to the date of deposit of fees to establish the commencement of the processing timeline. Applicants who need proof of the date the LSBME begins processing the application, should use the information from the canceled check.

This public document was downloaded from the LSBME website at www.lsbme.louisiana.gov

Code Descriptions

SPECIA	ALTY CODES	MEG	M 711 C 1 1 C	PM	Physical Medicine and Rehabilitation
ADL	Adolescent Medicine	MFS	Maxillofacial Surgery	P	Psychiatry
AM	Aerospace Medicine	MM	Medical Microbiology	СНР	Psychiatry, Child
A	Allergy	NPM	Neonatal-Perinatal Medicine	PYA	Psychoanalysis
ΑI	Allergy and Immunology	ND	Neoplastic Diseases	PYM	Psychosomatic Medicine
AN	Anesthesiology	NEP	Nephrology	PH	Public Health
BE	Broncho-Esophagology	N	Neurology	PUD	Pulmonary Diseases
BLB	Blood Banking	CHN	Neurology, Child	R	Radiology
CD	Cardiovascular Diseases	NA	Neuropathology	RIP	Radioistopic Pathology
CCM	Critical Care Medicine	NM	Nuclear Medicine	DR	Radiology, Diagnostic
D	Dermatology	NR	Nuclear Radiology	PDR	Radiology, Pediatric
DMP	25	NTR	Nutrition	TR	Radiology, Therapeutic
DIA	Dermatopathology	OBS	Obstetrics	RHU	Rheumatology
	Diabetics	OBG	Obstetrics-Gynecology		Rhinology
EM	Emergency Medicine	OM	Occupational Medicine	RHI	
END	Endocrinology	ON	Oncology	AS	Surgery, Abdominal
REN	Endocrinology, Reproductive	RO	Oncology, Radiation	CDS	Surgery, Cardiovascular
FP	Family Practice	OPH	Ophthalmology	CRS	Surgery, Colon and Rectal
GE	Gastroenterology	OT	Otology	FPS	Surgery, Facial Plastic, Oto.
GP	General Practice	OTO	Otorhinolaryngology	GS	Surgery, General
GPM	General Preventive Medicine	PTH	Pathology	HS	Surgery, Hand
GER	Geriatrics	ATP	Pathology, Anatomic	HNS	Surgery, Head and Neck
GO	Gynecological Oncology	CMP	Pathology, Chemical	NS	Surgery, Neurological
GYN	Gynecology	CLP	Pathology, Clinical	ORS	Surgery, Orthopedic
HEM	Hematology	FOP		PDS	Surgery, Pediatric
HYP	Hypnosis		Pathology, Forensic	PS	Surgery, Plastic
IG	Immunology	PD	Pediatrics	TS	Surgery, Thoracic
DLI	Immunology, Diagnostic Lab	PDA	Pediatrics, Allergy	TRS	Surgery, Traumatic
IP	Immunopathology	PDC	Pediatrics, Cardiology	U	Surgery, Urological
ID	Infectious Diseases	PDE	Pediatrics, Endocrinology	VS	Surgery, Vascular
IM	Internal Medicine	PHO	Pediatrics, Hematology -Oncology	\mathbf{os}	Other
LAE	Laryngology	PNP	Pediatrics, Nephrology	US	Unspecified
LM	Legal Medicine	PDP	Pediatrics, Pulmonology		r
MFM	Maternal and Fetal Medicine	PA	Pharmacology		
CATEC	GORIES			POD	Podiatry
		MWA	Midwife Apprentice	XRA	Radiological Technologist
ACU ACU	Acupuncture Assistants	MWS	Midwife Senior Apprentice	RRT	
	Acupuncture	OTT	Occupational Therapist		Registered Respiratory Therapist
ATH	Athletic Trainers	OTA	Occupational Therapy Assistant	RTH	Respiratory Therapist
CEP	Clinical Exercise Physiologist	000	Osteopathy (after 06/01/1971)	RTT	Respiratory Therapy Technician
EMI	EMT-Intermediate	OST	Osteopathy (prior to 06/01/1971)	RTP	Respiratory 12 Month Temporary
EMP	EMT-Paramedic	PAA	Physician Assistant Class 1	RT2	Respiratory 2 Year Temporary
INS	Institutional Temporary Permit	PAB	Physician Assistant Class 2	STP	Special Temporary Permit awaiting SP
M/S	Medicine and Surgery	PAT	PA Permit awaiting exam scores	T/R	Teaching/Research Temporary Permit
MDW	Midwife	1711	1711 chille awarding exam scores		
AMERI	CAN SPECIALITY BOARD				
CERTI	FICATION		1 1 10	• Ph	ysical Medicine and Rehabilitation
	ergy and Immunology		urological Surgery		stic Surgery
	esthesiology		clear Medicine		eventive Medicine
	lon and Rectal		stetrics and Gynecology		
		 Op 	hthalmology		chiatry and Neurology
	rmatology	• Or	thopedic Surgery		diology
	nergency Medicine		olaryngology		rgery
	mily Practice		hology		oracic Surgery
• Int	ernal Medicine		diatrics	• Uro	ology
	OF PRACTICE CODES	• Ad	ministration		tired
	sident – First year		edical Teaching		mi-retired
	sident – All Other Years		edical Research		manently Disabled
• Cli	nical Fellow		ner Patient Care		mporarily not in practice
• Re	search Fellow			 No 	t active for other reasons
• Dir	rect Patient Care		ner Non-Patient Care	 No 	Classification
		• Ina	ctive		

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS

LSBME, P.O. Box 54403, New Orleans, LA 70154-4403 (504) 568-6820 (Auto Attendant) + 1

APPLICATION FOR LICENSE/CERTIFICATE RENEWAL

(Please allow 30 days for processing.)
TYPE OR BLOCK PRINT

Birth Month	
Discipline	
License Number	

INSTRUCTIONS:

FRONT: COMPLETE/CORRECT ONLY THAT INFORMATION WHICH IS NEW OR HAS CHANGED BACK: YOU MUST ANSWER ALL QUESTIONS. THEN SIGN AND DATE AT BOTTOM. RENEWAL IS REQUIRED BY LAW ON OR BEFORE THE DATE ABOVE.

FAILURE TO RENEW TIMELY MAY RESULT IN SUSPENSION FOR NON-RENEWAL. SEE SPECIAL INSTRUCTIONS FOR FORMS AND FEES.

NAME AND ADDRESS BELOW: MAILING AND PUBLIC ADDRESS.					MAKE ALL NECESSAR I CHANGES HERE.		
Must provide BUSINESS A	e at least 1 physical a	address.					_
STREET			CITY			STATE	_
ZIP + 4	PARISH _			PHONE ()	EXT	-
HOME ADD	PRESS						
STREET			CITY			STATE	_
ZIP + 4	PARISH _			PHONE ()	EXT	_
FAX (_)		E-MAIL ADDRI	ESS			_ E-MAIL
ADDRESS_			WEBSITE ADDR	ESS			
							_
See code desc	criptions for next the SPECIALTY (1)	ree items	(3)	(4)			
AMERICAN BOARD CER	SPECIALTY TIFICATION (1)	(2)	(3)	(4)			
DARKEN TH O CORPORA	IE APPLICABLE CII ATION, O OTHER _	RCLE: O SOLO, O G	ROUP, O INSTITUT If partnership, co	TIONAL, O MILITAR orporation or instituti	Y, O RE onal, pro	SIDENT TRAINING, O PARTNERSHIP, wide name of legal entity.	
U.S. CITIZEN	VO yes O no V	ISA NATURALIZAT	ION CERTIFICATE	NO		DATE DISCHARGE TYPE	_
						SISCHARGE TYPE	_
POSTGRADI	UATE TRAINING (N	Name of hospital progr	am, location, special	ty, and inclusive dates)	:		_
PROFESSION	NAL PRACTICE (Cit	ty, State, and Country,	if outside of U.S., ar	nd inclusive dates):			_
OTHER STA	TES IN WHICH LIC	CENSED (State, number	er, and date):				_
HOSPITAL A	AFFILIATION:						_
							_

Every physician seeking the renewal or reinstatement of licensure, on or after January 1, 2002, is required to obtain annually 20 hours of AMA PRA Category 1 credit unless exempted. Physicians falling within any of the following categories are exempt from the 20 hour AMA PRA Category 1 requirement (§447). My signature certifies my understanding that unless exempted by one of the below exemptions I am required to obtain 20 hours of AMA PRA Category 1 credit annually as a prerequisite to the continued renewal of my license to practice medicine in Louisiana.

- Initially licensed less than 1 year on the basis of examination;
- Engaged in military service longer than one year's duration outside of Louisiana;
- Certified or recertified within the past year by a member board of the American Board of Medical Specialties;
- Currently in a residency training or fellowship approved by the Board;
- Retired physician in accordance with §418 of the rules.

IF PHYSICIAN'S AS	SSISTANT, OCCUPATIONAL THERA	APY ASSISTANT, MIDWIFE APPRENTICE, ACUPUNCTURIST ASSISTANT, OR
		DUR SUPERVISING PHYSICIAN/OCCUPATIONAL THERAPIST, MIDWIFE, ACUPUNCTURIST, OR
PHYSICIAN COMPI	LETE THE FOLLOWING:	
		SUPERVISOR'S
DATE	LICENSE NO	SIGNATURE

ANSWER THE FOLLOWING QUESTIONS (YES ANSWERS MUST BE EXPLAINED IN A SWORN AFFIDAVIT EXCEPT #'s 15, 16 & 17) DARKEN ENTIRE

	SINCE YOUR LAST RENEWAL	CII	RCLE
1.	Have you had any physical injury or disease or mental illness or impairment which could reasonably be	YES	NO
1.	expected to affect your ability to practice medicine or other health profession?	0	0
2.	Were you charged with, convicted of, or did you plead guilty to or nolo contendere to, violation of any	О	0
۷.	municipal, county/parish, state or federal statute?	0	0
3.	Were you denied membership in a state, county or local professional society?	0	0
<i>3</i> .	Was your membership in a state, county or local professional society revoked?	0	0
		O	О
5.	Were you denied hospital, or other institutional, staff privileges, or admitting privileges (other than for failure to complete medical records)?	O	O
6.	Did you voluntarily relinquish staff membership or clinical privileges in a hospital or other institution?	O	O
		O	O
7.	Were you the subject of disciplinary action or inquiry by a hospital or medical staff?	O	O
8.	Were any malpractice claims settled or adjudicated against you?	O	O
9.	Did you voluntarily surrender, or did you have suspended, revoked or restricted, your narcotics controlled		
	substance permit (state or federal)?	O	O
10.	Was your application for professional examination or licensure rejected or denied?	O	O
11.	Did you voluntarily surrender any professional license?	O	O
12.	Was any action taken against you by any licensing authority?	O	O
13.	Did you agree with any licensing authority not to seek re-licensure in that licensing jurisdiction?	O	O
14.	Were you the subject of any type of disciplinary action or inquiry by any licensing authority, institution,		
	society, etc.?	O	O
15.	Did you have a Federal or state controlled substance permit? If yes, indicate your	O	О
	Federal number your state number and the state		
16.	Is this your correct social security number?	O	О
	If not, enter correct social security number		
17.	NOTE: It is your responsibility to keep the Board informed of your current mailing address – failure to do		
	so may result in late, lost, or misdirected mail for which the Board cannot be held responsible. Have you		
	provided the correct mailing address?	0	O
	EREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, ALL STATEMENTS I HAVE MADE I PLICATION FOR RENEWAL ARE TRUE AND CORRECT.	IN THIS	
PEI	RSONAL SIGNATURE REQUIRED (SIGNATURE STAMP NOT ACCEPTED)		
DR	IVER'S LICENSE NUMBER:STATE:TODAY'S DATE:_		

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS CONTINUING EDUCATION & RESOURCES DIVISION

Continuing Education Record

	Community	Baacanon reces				
ALLIED HEALTH (Other than Clinical Laboratory RESPIRATORY THERAPIST	/ Personnel)ATHLETIC TRAINER	CLINICAL LABORATORY PERSONNEL (12 CEUs for all CLP) CLS-GENERALIST CYTOTECHNOLOGIST				
OCCUPATIONAL THERAPIST	MIDWIVES	CLS-SPE	ECIALIST	LAB ASSIS	TANT	
CLINICAL EXERCISE PHYSIOLOGIST		CLS-TEC	CHNICIAN	PHLEBOTO	OMIST	
		If licensee	is a TRAINEE or TEMPOR	ARY, initial (T	N) or (TEM P) or	n category line.
WORKSHOP, PRESENTATION, OTHER	*COORDINATOR/INSTRUCTOR	ADDRESS, PHONE	ATTENDANCE DATES	CONTACT HOURS	For office only APPROVED BY	DATE
This is to certify that I attended and successfully completed Medical Examiners and could result in delays in renewal an	d/or suspension and/or revocation of my licens	se to practice in the discipl	line for which I have been licen		inary action by the I	Louisiana State Bo
ALL WAIVER & EXTENSION REQUESTS MUST BE PO	OSTMARKED BY THE DATE RENEWAL (OF CURRENT LICENSES	8 18 DOE!*		er than Clinical Lab	
TOTAL CEU's HRS				CHECK	here if licensed less	s uiaii i yeai
Signature:	Date:				FOR OFFICE U	
Athletic Trainers - Number of Continuing Education hours Clinical Exercise Physiologists - Number of Continuing Ed COURSE MUST BE PREAPPROVED BY LAE Midwives - Number of Continuing Education hours earned	ucation hours earned to date: (Minimum require)	rement: 10 credit/hours and	nually.)		Number of CEU's v By: Date:	
Occupational Therapists - Number of Continuing Education	hours earned to date: (Minimum 15 credit/ho	urs earned annually.) (BRO	OCHURE WITH OBJECTIVES	S MUST BE INC	LUDED.)	

Respiratory Therapists - Number of Continuing Education hours earned to date: (Minimum 10 credit/hours earned annually.)

Midwives, Respiratory Therapists, Occupational Therapists and Clinical Exercise Physiologists must provide documentation with renewal.

IMPORTANT NOTICE:Disease Reporting in Louisiana

September 2003

Dear Colleague:

We would like to remind you about the importance of reporting communicable diseases. In light of recent events, the importance of enhancing surveillance for infectious disease and illnesses compatible with biological/chemical events cannot be overstated. The list of reportable diseases and conditions is currently being amended to include selected biological agents that might be used in a terrorist event (see attached). In Louisiana, disease surveillance rests on reporting to the *Office of Public Health (OPH)*. All health care providers, including physicians, hospitals, and laboratories are required by law to report. The confidentiality of reports is protected by state law. The reports are used in several ways:

- The surveillance data are used by *OPH* and various other health care providers for health planning, policy making, and research.
- Individual case reports of certain diseases such as tuberculosis and syphilis receive follow-up by *OPH* to ensure that patients receive appropriate medical treatment and that their contacts receive appropriate preventive therapy.
- Reports of some infectious diseases such as measles, salmonellosis, and vibrio infections can lead to identification of disease outbreaks that can then be controlled.
- Reports also can be used to identify groups at high risk, prompting intervention efforts targeted at those groups.
- Summaries of surveillance data are presented in our bimonthly newsletter, The Louisiana Morbidity Report, and in our Annual Summary Report.
- Rapid notification of potential bioterrorist events.

For easier reporting, we have installed a toll-free number for reporting diseases (1 800-256-2748). You can report by mailing a green EPI-2430 card or by facsimile transmission (504-568-5006) or https://ophrdd.dhh.state.la.us. All facsimile transmissions are considered as part of the confidential disease case report, and as such, are not subject to disclosure. A website for OPH has been developed which includes the Louisiana Morbidity Report and 1998 Annual Summary (www.oph.dhh.state.la.us/infectiousdisease/index.html.)

Thank you for your interest in the health of Louisiana's citizens.

Sincerely,

Raoult Ratard, M.D., M.P.H., & T.M., M.S.

State Epidemiologist

Sanitary Code State of Louisiana Chapter II The Control of Disease

2:003 The following diseases/conditions are hereby declared reportable with reporting requirements by Class:

Class A Diseases/Conditions - Reporting Required Within 24 Hours

Diseases of major public health concern because of the severity of disease and potential for epidemic spread-report by telephone immediately upon recognition that a case, a suspected case, or a positive laboratory result is known; [in addition, all cases of rare or exotic communicable diseases, unexplained death, unusual cluster of disease and all outbreaks shall be reported.

Neisseria meningitidis (invasive disease) **Anthrax**

Botulism Plague

Poliomyelitis, paralytic **Brucellosis**

Cholera Q Fever

Diphtheria Rabies (animal & man)

Haemophilus influenzae (invasive disease) Rubella (German measles)

Measles (rubeola) Rubella (congenital syndrome) Smallpox

Staphylococcus Aureus, Vancomycin Resistant

Tularemia

Viral Hemorrhagic Fever

Yellow Fever

Class B Diseases/Conditions - Reporting Required Within 1 Business Day

Diseases of public health concern needing timely response because of potential of epidemic spread report by the end of the next business day after the existence of a case, a suspected case, or a positive laboratory result is known.

Aseptic meningitis Chancroid¹ E. Coli 0157:H7

E. Coli Enterohemorrhagic (other) **Encephalitis, Arthropod borne** Hantavirus Pulmonary Syndrome Hemolytic-Uremic Syndrome Hepatitis A (acute disease)

Hepatitis B (carriage) Hepatitis B (perinatal infection) Hepatitis E

Herpes (neonatal) Legionellosis (acute disease) Malaria

Mumps Pertussis Salmonellosis Shigellosis Syphilis1

Tetanus Tuberculosis² Typhoid Fever

Class C Diseases/Conditions - Reporting Required Within 5 Business Days

Diseases of significant public health concern-report by the end of the workweek after the existence of a case, suspected case, or a positive laboratory result is known.

Acquired Immune Deficiency

Syndrome (AIDS) Blastomycosis Campylobacteriosis Chlamydial infection1

Coccidioidomycosis Cryptosporidiosis Cyclosporiasis

Dengue Ehrlichiosis Enterococcus, Vancomycin Resistant (VRE) (invasive disease)

Giardia Gonorrhea1

Hansen's Disease (leprosy) Hepatitis B (acute)

Hepatitis C (acute and infection)

Human Immunodeficiency Virus (HIV infection)

Listeria Lyme Disease

Lymphogranuloma Venereum¹

Psittacosis

Rocky Mountain Spotted Fever (RMSF) Staphylococcus Aureus, Methicillin/ Oxacillin Resistant (MRSA) (invasive

disease)

Staphylococcal Toxic Shock Syndrome Streptococcal disease, Group A (invasive disease) Streptococcal disease, Group B (invasive

disease)

Streptococcal Toxic Shock Syndrome Streptococcus Pneumoniae [invasive infection, penicillin resistant (DRSP)]

Streptococcus Pneumoniae

(invasive infection in children < 5

years of age) Trichinosis

Varicella (chickenpox) Vibrio Infections (other than

cholera) West Nile Fever

West Nile Infection (past or present)

Other Reportable Conditions

Complications of Abortion

Congenital Hypothyroidism* Galactosemia* Hemophilia*

Lead Poisoning

Cancer

Phenylketonuria* Reye's Syndrome

Severe Traumatic Head Injury** Severe Undernutrition (severe anemia,

failure to thrive)

Sickle Cell Disease (newborns)*

Spinal Cord Injury** Sudden Infant Death Syndrome (SIDS)

Case reports not requiring special reporting instructions (see below) can be reported by Confidential Disease Case Report forms (2430), facsimile, phone reports, or web base at https://ophrdd.dhh.state.la.us.

¹Report on STD-43 form. Report cases of syphilis with active lesions by telephone.

²Report on CDC72.5 (f.5.2431) card.

^{*}Report to the Louisiana Genetic Diseases Program Office by telephone (504) 568-5070 or FAX (504) 568-7722.

^{**}Report on DDP -3 form; preliminary phone report from ER encouraged (504) 568-2509. Information contained in reports required under this section shall remain confidential in accordance with the law.

Renewal Fees¹

All disciplines below due on or before last day of licensee's birth month.					
Discipline	Scheduled Renewal Fee	If After Last of Your Birth Month			
REGISTERED RESPIRATORY THERAPIST	\$100.00	N/A			
CERTIFIED RESPIRATORY THERAPIST	\$75.00	N/A			
OCCUPATIONAL THERAPIST & ASSISTANTS	\$100.00/\$75.00	\$125.00/\$100.00			
CLINICAL EXERCISE PHYSIOLOGIST	\$100.00	\$125.00			
PHYSICIAN ASSISTANTS	\$150.00				

The following dates and fees apply to Midwives and Athletic Trainers only:							
Discipline	Due Date	Scheduled	Late Renewal Fee				
		Renewal Fee	(Penalty Fee + Renewal Fee)				
MIDWIVES	March 31	\$200.00	\$250.00				
ATHLETIC TRAINERS	June 30	\$125.00	N/A				

(050104)

Fees are not prorated (i.e. License received mid year fee payable in full, next annual renewal payable in full)